Business Continuity Plan for Injury Care Research

The purpose of this plan is to outline Investigator (Sub-Investigator) staffing changes and training in the event an Investigator needs to be out of the clinic for an extended duration.

Investigator

1. Identified Sub-Investigator will be added to the study 1572 with essential documents (GCP training, License, CV, etc) upon start of study or employment agreement. This investigator will not always undergo study specific training until the Principal Investigator is unavailable for an extended period of time. The identified Sub-Investigator will remain inactive in the study until called upon by necessity.
2. In the event the PI is incapacitated or away for an extended duration, the Director of Clinical Research or lead CRC will reach out to the Sub-I identified on each protocol. The Director of Clinical Research or lead CRC will conduct a protocol training.
3. Sponsor and CRA will be notified, and all required access will be obtained.
4. All training will be complete before the Investigator sees or advises any study subjects.