Policy Manual



Temperature Tracking

Approval Date: 17APR2019 Revision Date: 11DEC2021

- 1. Temperatures will be recorded either electronically via a PharmaWatch thermometer or a NIST Certified Min/Max Thermometer.
- 2. If collected electronically the thermometer automatically records temperatures every 15 minutes and sends alerts via text if temperature is out of range.
- 3. If collect via a NIST Certified Min/Max Thermometer, temperatures will be recorded daily on all business days.
- 4. Lead CRC for each location will be responsible for recording the temperatures daily.
- 5. If lead CRC is unavailable, the back-up CRC or other staff member will be responsible for recording temps.
- 6. Min/Max will be reset after each recording of temperature.
- 7. Temperature ranges for each study IP will be updated on a temperature reference log (filed under Administration_Injury Care > Injury Care Research > Templates > Calibration and Certificate Tracking Log) kept with and displayed prominently with the study IP at each location.
- 8. Deviations will be reported promptly to study sponsor/CRO via the means outlined in protocol and/or study reference manuals.